

**EFFECTIVE**

August 1, 2020.

**Subject(s)****Verification of shelter and utility expenses.****BEM 554**

Unless questionable, client statement can be used as verification for shelter and utility expenses.

***Exception:*** Shelter and utility expenses at Adult Foster Care Homes, Substance Abuse Treatment Centers, CMH/MDHHS Supported Community Living Facilities and Actual Utility Expenses still require verification.

*Reason:* Director initiative.

**MANUAL  
MAINTENANCE  
INSTRUCTIONS**

**Changed Items ...**

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